

30th August 2024

Invitation to Tender

REF: MAG 24 04 Marking Machines and Shear Cutting Machines

MAG's vision is a safe and secure future for men, women and children affected by armed violence and conflict. Since 1989 we have worked in more than 40 countries to save lives and build futures by:

- Reclaiming land contaminated with the remnants of conflict, such as landmines, cluster munitions, bombs, shells and mortars;
- Finding ways to reduce the daily risk of death or injury for civilians; and
- Creating safe and secure conditions for development.

MAG shares the 1997 Nobel Peace Prize as a founding member of the International Campaign to Ban Landmines.

MAG invites you to submit proposals for the supply of marking machines and shear cutting machine as underlined in the Technical Specification document for a period of 24 months, with the option to review the arrangement at the end of this period and extend for a further 12 months.

Please find enclosed:

2. Tender Instruction Sheet
3. Supplier Registration Questionnaire
4. Technical Specifications for Pricing
5. Pricing documents for each Lot
6. Supplier Offer Questionnaire
7. Service Level Agreement
8. MAG Terms and Conditions
9. MAG Policies

The weighting of scores for the tender will be **60% Quality** (Supplier Offer Questionnaire) and **40% Price**.

To submit your offer, please send the following completed documents via email to tenders@maginternational.org :

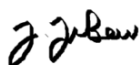
2. Supplier Registration Questionnaire (and ALL annexes)
3. Supplier Offer Questionnaire (and ALL technical specifications)
5. Pricing Questionnaire (per lot)
7. Service Level Agreement

Any requests for clarification on the products or services available for tender may be submitted by electronic mail to tenders@maginternational.org until **20/09/2024**. Questions and responses will be collected and made available to all suppliers on the **27/09/2024** via the MAG website - <https://www.maginternational.org/accountability/tenders/>

Final submissions must be received by the deadline of **18/10/2024 17:00 BST**.

After the final submissions, we will review and invite companies to provide us a 15–30-minute presentation to introduce the company, the activities and past experience via MS Teams, on week commencing the 28th October, further details will be provided later at that stage.

Yours sincerely,



Judy Jung Bew
Procurement Coordinator



Our vision is a safe future for men, women and children affected by conflict and insecurity. MAG shared the 1997 Nobel Peace Prize for its work to ban landmines.

Charity no. 1083008 Company no. 4016409

Cert No. 10650
ISO 9001, ISO 14001